

Town of Starkey

40 Seneca Street
Dundee, New York 14837
Email: StarkeyCEO@gmail.com
Office: 607-243-7996
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Application No.: SUV _____
Date Filed _____
Fee Paid _____
Town Clerk Initials _____
ZBA Decision _____ Date _____

Special Use Permit Application

Special Use Permit Application Instructions: Please complete Items 1 – 6. If an Item is not applicable, enter NA. Return the original completed application and attachments to the Code Official.

Initial Application

Complete items 1-6.

Revised Application

Complete items 1-3 and 6.
(prior application No.)

1. Location of the Proposed Special Use

Address _____ Tax Map No. _____

2. Applicant

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone: Day _____ Night _____ Cell _____

E-Mail Address _____

3. Property Owner (If Applicant is not the Property Owner)

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone: Day _____ Night _____ Cell _____

E-Mail Address _____

4. Description of Special Use

Please describe the nature of the proposed Special Use including a description of any changes that will be made to the property, the hours of operation, the location and the size of any proposed signs and the anticipated increase in vehicle traffic in the area.

**Attach additional sheet(s) if additional space is needed.

5. Location and Size of Use

The applicant should include a copy of the Tax Map that shows the subject property and adjacent properties.

Attach a drawing or sketch of the property that shows all the following:

- a. The size of the property.
- b. The location of all existing structures, property lines and easements.
- c. All properties within 500 feet of the property boundaries.
- d. Any proposed additional structures or additions.
- e. Any proposed interior changes to the existing primary and/or accessory buildings.
- f. The location of the proposed use on the property.
- g. The location and size of the driveway and parking area.
- h. any watercourse or water body on or adjacent to the property.
- i. Other information necessary to understand the proposed use and its relationship to surrounding properties.

6. Affirmation by Applicant/Property Owner

I declare that the contents of this application are true and correct to the best of my knowledge. I grant permission for the Town of Starkey Zoning Board of Appeals or its designees to inspect the subject property identified in this application.

Applicant Signature _____ **Date** _____

Property Owner Signature _____ **Date** _____

(Required if the Applicant is not the Property Owner)

State of New York
County of _____

Sworn to this ____ day of _____, 20____
Notary Public _____