

**Town of Starkey  
Regular Meeting  
January 13, 2022**

Council Members Present: George Lawson, Supervisor Julie Dunkelberger, Councilperson  
Caryl Sutterby, Councilperson John Socha, Councilperson  
Jeremy Hall, Councilperson

In-Person Attendees: Ralph Warren, Highway Superintendent Mary Rose, Planning Board  
Joan Scotchmer, Resident

Attended Virtually via Zoom: Steven Fulkerson, Planning Board Member Alice Shoemaker, Resident  
Shahab Farzanegan, Fulkerson Winery Director of Special Events

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

**Approval of Minutes**

Minutes of the December 23, 2021, regular meeting of the Town Board, were approved as written.

A motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson.

\*All in favor; none opposed- Motion carried.

**Public Hearing for the proposed Local Law 1-2022 regarding Zoning Regulations**

The advertised public hearing of the Town of Starkey Board for the proposed Local Law 1-2022, regarding the Zoning Regulations for the Town of Starkey, at the Starkey Town Hall, 40 Seneca Street, Dundee, Yates County, New York was called to order at 7:02 PM by George Lawson, Supervisor. At this time George Lawson, Supervisor, opened the public hearing for discussion to the residents attending this meeting both in-person and virtually via Zoom.

**Discussion**

- Mary Rose stated that there is a typo on page 92, the heading should read R-3 Recreational Residential not R-R Resort Residential.

**Disk Golf**

- Shahab Farzanegan, Direct of Special Events at Fulkerson Winery has asked for a letter of support. Fulkerson Winery is pursuing a grant for funding for the Fulkerson Heritage Disc Golf Course. Mr. Farzanegan states in the email received by Candace Iszard, Town Clerk that disc golf is designed to be enjoyed by people of all ages, gender identity, and economic status, making it a great lifetime fitness activity. Because disc golf is so easy to learn, no one is excluded; players merely match their pace to their capabilities and proceed from there. Disc golf provides upper and lower body conditioning, aerobic exercise, and mental stimulation. Concentration skills increase by mastering shots and negotiating obstacles, and players of limited fitness levels can start slowly and gradually increase their level of play. Perhaps the greatest attribute of the sport is the low barrier to entry. An entry level disc costs roughly \$5-10, and it only takes one for basic play, making this an ideal sport for the area.
- He goes on to state that this project would incorporate an 18-hole Disc Golf Course into the existing system of trails. Taking advantage of many components of the trail which passes through orchards, vineyards, around a pond, through forested groves and hills. Historical, archeological, and geographical information will be incorporated highlighting the agricultural and soil resources of Yates County through interpretive signage at each hole tee. This will educate both residents and visiting public about the importance agricultural and geological resources are to Yates County and the greater Finger Lakes region.

Following the brief board discussion, a motion was made by John Socha, councilperson, seconded by Caryl Sutterby, councilperson to authorize George Lawson to sign a letter of support for Fulkerson Winery Disk Golf Course.

\*All in favor; none opposed- Motion carried.

**Court Audit**

The Court Audit with Caryl Sutterby, George Lawson, and Justice Carrie Wood was scheduled for January 25 2022, at 9:00 AM.

**Assessor Interview**

- George Lawson, Supervisor reviews that he, Caryl Sutterby and Tony DeStephen interviewed Stephanie Holts for the assessor position. They feel that she has a lot of experience, and has work with Victor, and the commercial parcels, so if hired also by Barrington, the 4600 total combined parcels should not be an issue to maintain. George states that she could step right in with her experience and take over.
  - Salary: George asked the board to discuss what the Town of Starkey would be willing to offer her for the position, as her hours in the office would change from Monday- Thursday 9:00-2:00 to Monday and Wednesday mornings, with availability Thursdays for afternoon appointments as needed, and she would work from a home office the rest of the week.
    - John Socha, states that the hours as stated have worked for other townships, if she was accessible via cell phone and email.
- The board came to the agreement that \$36,000 and health insurance according to Town Policy.

**The Public Hearing for the proposed Local Law 1-2022 regarding Zoning Regulations was closed at 7:23 pm**

A motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson.

\*All in favor; none opposed- Motion carried.

**Local Law Zoning Regulations**

A motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson to adopt the Town of Starkey Zoning Regulations Local Law.

RESOLUTION 1-2022

**RESOLUTION AUTHORIZING ADOPTION OF LOCAL LAW NO. 1 OF 2022**

**WHEREAS** a resolution was duly adopted by the Town Board of the Town of Starkey for a public hearing to be held by said Town Board on January 13, 2022, at 7:00 p.m. at Starkey Town Hall, 40 Seneca Street, Dundee, New York, to hear all interested parties on a proposed Local Law entitled, "Town of Starkey Zoning Regulations Local Law" and

**WHEREAS** notice of said public hearing was duly advertised in the official newspaper of the Town of Starkey, on December 22, 2021, and January 5, 2022 and other notices required to be given by law were properly served, posted or given; and

**WHEREAS**, said public hearing was duly held on January 13, 2022, at 7:00 p.m. at the Starkey Town Hall, 40 Seneca Street, Dundee, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law it has been determined by the Town Board that adoption of said Local Law would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQR; and

**WHEREAS**, the Town Board of the Town of Starkey, after due deliberation, finds it in the best interest of the Town of Starkey to adopt said Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Starkey hereby adopts said Local Law No. 1 of 2022, entitled "Town of Starkey Zoning Regulations Local Law", a copy of which is attached hereto and made a part of this resolution, and be it further

**RESOLVED**, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Starkey, to publish an abstract of this local law in the Town's official newspaper and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Candace Iszard, Town Clerk of the Town of Starkey do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Starkey on January 13, 2022, by the following vote:

	<u>Aye</u>	<u>Nay</u>
George Lawson	X_____	_____
Caryl Sutterby	X_____	_____
Jeremy Hall	X_____	_____
John Socha	X_____	_____
Julie Dunkelberger	X_____	_____

**Joan Scotchmer, Resident**

- Joan came to the board regarding the Aged Exemption. Stating that the allowed income is too low to be beneficial to the Town's senior people, and that the "last thing that the Town of Starkey wants, or needs is a bunch of homeless old people." Joan goes on to state that she is willing to work the Town on a committee to make a change.
- George states that in the past when the income amount has changed, the Town has worked with the Office of the Aging and the Mayor and Supervisors. He states that the last time the income was adjusted was in 2016, and he agrees that it would be good to review and make the necessary adjustments.

#### **Code Enforcement**

- Brian Shriver, Code Enforcement Official presented a 2021 recap, and goes on to state that there are 5 new construction projects that are underway, that will yield approximately 2.275 million dollars on the tax rolls when completed.
- Code upgrades are in the works. Brian is working with Williamson Law and William Lawson to upgrade the existing software and equipment in the Code Office.
- Brian states that the first year has gone well, he feels that the hardest part is becoming familiar with all that continues to change. He feels that Brian Quackenbush had a vast memory to recall the different things that have taken place over the years.
- **Clerk-** The aide position is in the works, Candace and Brian are working with Civil Service to create a position which will meet the needs of the Code Office during the transition to the new software programs.

#### **ARPA Funding**

- George confirmed that the money the Town has received can be used for:
  - "Cost sharing" to aid in the repair or replacement of a failed wastewater systems. He goes on to state that he feels that the Town should require that this be the primary residence, and the board agreed that eligibility requirements will need to be developed. George will continue to work toward this use.
  - Meeting Owl- is another use, the meeting owl will aid in the accessibility for Zoom meetings, bettering the communication for all attending both in person and virtually. All agree that this is a valuable piece of equipment. Candace will order one this week.
- George also stated that the idea of being able to use some of the funding to construct a salt barn would not qualify, however he has been looking into other funding opportunities to offset the construction cost.

#### **Employee Handbook Review -- Vacation/Sick time and Holiday for Non-Elected, Salaried Employee and Job Descriptions**

- Candace, Ralph, George and Caryl will meet again Wednesday January 19, 2022, to discuss further recommendations for changes to create a comprehensive Town Guidebook for all employees.

#### **Wastewater Review and Preparation**

- George would like to review and begin working again on updates and changes to the existing wastewater procedures, stating that last year when the initial proposed changes were discussed publicly, there were questions and concerns that stopped the pursuit of the proposed Local Law. George states that the use of NYSDEC classified streams is a concern due to the inaccuracy on his property alone. He states that the recent law that has gone into effect in Seneca County references "key" water sources. George states that he will work on a better/ more accurate source for streams.
- Candace will send out the existing proposed Wastewater documents for all to review and discuss at the next meeting.

#### **Mobile Shredding**

- Candace reached out Swartout's Recycling regarding their document shredding service. Swartout's offers a mobile shredding service for \$5.00 per "banker box" of \$50.00 per 96-gallon tote, which is equal to approximately 10 "banker boxes." She states that this will save on man hours and personal shredding machine "wear & tear" for the bulk shredding at year end.

#### **Budget Amendment**

#### **RESOLUTION [2]-2022**

On a motion by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson, the following resolution was ADOPTED Ayes 5 George Lawson, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger, John Socha Nays 0

RESOLVED that the Town Board, Town of Starkey, does hereby authorize the following budget amendments for the year ending December 31, 2021:

**General Fund**

Increase account A1110.1 for Court Clerk Wages by \$990.00
Increase account A1110.1 for Town Justice Wages by \$660.00
Total increase of \$1,650.00
Increase account A2610 for Fines & Forfeitures Revenues by \$1,650.00

Increase account A3005 for Mortgage Tax Revenues by \$4,200.00
Increase account A1620.4 for Town Hall Expenses by \$4,200.00

**Highway Funds**

Decrease Account DA5130.2 for Machinery & Equipment by \$6,600.00
and Increase Account DA5130.4 for Machinery Repairs by \$6,600.00

Increase account DB5112.2 Extreme Winter Recovery by \$22,513.65
Increase account DB5112.2 PaveNY by \$26,574.99
Increase account DB5112.2 Permanent Road Improvements by \$63,490.03
Totaling \$112,578.67
Increase account DB3501 for CHIPS State Aid Revenue by \$112,578.67

**Highway Report** — Ralph Warren

- Ralph is working on 284 forms in preparation for road work in the spring, as well as getting pricing on a new pickup truck with OGS. He will look into getting quotes for a salt barn.

**Town Clerk** — Candace Iszard

- The monthly town clerk report was given to the Board.
- Tax season is well under way, with most of the Town shares paid. Candace expects that the Town shares will be collected by the end of the month.
- Ted Marks share with Candace, the 1-page, double side, colored document that he receives from the Town of Ulysses with the tax bill each year, stating that the Town should consider doing something similar, to share with the taxpayers how the funds are used to provide services within the Township. The board discussed how this would useful information for the taxpayers and could be included each year with the tax bill. Candace will work with our printing company to obtain a price for this added service.

**Audit of Claims**

On a motion by Alan Giles, councilperson and seconded by, Bill Holgate, councilperson the bills contained in the December 9th, 2021, abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

<b>General Fund</b>	<b>Vouchers Number:</b> 1-G through 26 -G	\$62,058.38
<b>Highway Fund</b>	<b>Vouchers Number:</b> 1-H through 16-H	\$19,412.31
Ayes 5	George Lawson, Alan Giles, Caryl Sutterby, Bill Holgate, Jeremy Hall	Noes: 0

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, February 10,2022, at 7:00 PM. The meeting adjourned at 8:27 PM by George Lawson.

Candace J. Iszard, Starkey Town Clerk