

**Town of Starkey  
Regular Meeting  
March 10, 2022**

Council Members Present: George Lawson, Supervisor Julie Dunkelberger, Councilperson  
Caryl Sutterby, Councilperson John Socha, Councilperson  
Jeremy Hall, Councilperson

In-Person Attendees: Ralph Warren, Highway Superintendent

Attended Virtually via Zoom: None

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:02 PM by George Lawson, Supervisor.

**Approval of Minutes**

Minutes of the February 10, 2022, regular meeting of the Town Board, were approved as amended.

A motion was made by George Lawson, Supervisor, seconded by Caryl Sutterby, councilperson.

\*All in favor; none opposed- Motion carried.

**Assessor Trainee Position**

- George Lawson, Supervisor reviewed that we have one interview scheduled for Tuesday morning. The Interview committee for this position will be John Socha, Anthony DeStephen, and Caryl Sutterby.

**Employee Handbook Review -- Vacation/Sick time and Holiday for Non-Elected, Salaried Employee and Job Descriptions**

- George Lawson stated that he asked the Association of Towns about the “Comp-time” that was discussed as the highway incurs over-time, Ralph mentioned that some of the employees have expressed interest in “banking” time to use in the future in leu of over-time pay, he states that he has not heard back as of meeting time.
- A work session has been scheduled for March 15<sup>th</sup>, 2022, at 1:00pm to finalize changes to the Handbook.

**Wastewater Review and Preparation**

- George states that he is still working on changes. He will present his recommendations and a draft letter for review at the April board meeting in hopes to have a letter mailed in late April to all property owners welcoming input and comments.

**Highway Report — Ralph Warren**

- Ralph also asked the board to begin the process to change the Highway Superintendent term from 2-years to 4-years. George states that he contacted the Associations of Towns to determine the procedure to pursue the change of term for the highway superintendent is by way of passing a Local Law. The board will continue working on this local law over the next few months.
- Ralph presented quotes for a back-up 22Kw generator for the Town Barn. He received a quote for \$12,550.00 from Martin’s Electrical in Penn Yan, NY, and a quote for \$11,163.39 from Finger Lakes Power Systems. He will meet with George Lawson and/or Helene Ribble, bookkeeper to discuss fund availability for this project.

**Town Clerk — Candace Iszard**

- The old Clerk computer which is used for trainings and various meetings needs upgrades, Mr. William “Buck” Lawson, IT contract service provider, has quoted out pricing on increased memory, hard drive upgrade and labor, with the estimated cost of \$225.00. Candace will order parts under the guidance of Buck.

**Resolutions**

**RESOLUTION 8-2022 Inter-Municipal Agreement**

On a motion by Julie Dunkelberger, councilperson seconded by Jeremy Hall, councilperson  
RESOLVED that the Town Board, Town of Starkey authorizes the signing of the 2022 Inter-municipal agreement with Yates County for Mutual Aid in the event of emergencies.

Ayes 5 George Lawson, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger, John Socha  
Nays 0

**RESOLUTION 9-2022 Appoint Code Enforcement Aide Position**

On a motion by George Lawson, Supervisor, seconded by Caryl Sutterby  
RESOLVED that the Town Board, Town of Starkey does hereby appoint Helene Ribble to the position of Code Enforcement Aide for the year 2022 at a salary of \$14.50 per hour, not to exceed the budgeted amount of \$6000.00.

Ayes 5 George Lawson, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger, John Socha  
Nays 0

**Budget Transfers** - There were no budget transfers this month.

**Audit of Claims**

On a motion by Jeremy Hall, councilperson and seconded by, Caryl Sutterby, councilperson the bills contained in the March 10, 2022, abstracts have been reviewed by the Town Board and are authorized for payment in the following amounts:

<b>General Fund</b>	<b>Vouchers Number: 51-G through 71 -G</b>	<b>\$7,417.60</b>
<b>Highway Fund</b>	<b>Vouchers Number: 33-H through 46-H</b>	<b>\$42,285.19</b>
Ayes 5	George Lawson, Alan Giles, Caryl Sutterby, Bill Holgate, Jeremy Hall	Noes: 0

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, April 14, 2022, at 7:00 PM. The meeting adjourned at 8:10 PM by George Lawson.



Candace J. Iszard, Starkey Town Clerk