

**Town of Starkey  
Regular Meeting  
March 9, 2023**

Council Members Present: George Lawson, Supervisor  
John Socha, Councilperson  
Julie Dunkelberger, Councilperson

Jeremy Hall, Councilperson  
Caryl Sutterby, Councilperson

Council Members Absent: None

In-Person Attendees: Ralph Warren, Highway Superintendent  
Terri Grady, Real Property Appraisal Aide

Attended Virtually via Zoom: None

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

**Pledge of Allegiance-** John Socha led the pledge of allegiance.

**Approval of Minutes**

Minutes of the February 9, 2023, regular meeting of the Town Board, were approved as written. A motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson. \*All in favor; none opposed- Motion carried.

**Website**

- Candace Iszard discussed what the current website host is changing at a cost of \$5,000 with added annual maintenance of \$5,000. The board reviewed the Town of Lansing website, hosted by CivicPlus, and Candace will set-up a demonstration with CivicPlus, and pricing for the next meeting.

**Salt Barn**

The Town of Starkey is a recipient of Water Quality Improvement Projects (WQIP) Grant.

Applicant	New Project Name	Project Description	County	Project Type	Award
Yates County Soil & Water Conservation District	Yates County Soil & Water Conservation District	The Yates County Soil and Water Conservation District will construct a salt storage facility to cover a currently exposed salt pile in the Town of Starkey. The structure will protect the water quality of Seneca Lake and groundwater.	Yates	Salt Storage	\$237,000.00

- George states that this is 50/50 grant, noting that the Town is required to invest 50% of the cost and the grant funds will provide the other 50% up to \$237,000.00.

**Greater Tompkins County Municipal Health Insurance Consortium**

- George Lawson and Caryl Sutterby attend a meeting regarding health insurance at Yates Co. discussing the Greater Tompkins County Municipal Health Insurance Consortium. George and Caryl feel that this option for health insurance is worth spending time reviewing for cost savings and coverage comparison.

**Cluster Subdivision**

- Cluster Subdivision Local Law is still being discussed at the planning board meetings, should there be questions or concerns, George will present them at the next planning board meeting on April 4<sup>th</sup>, 2023.

**ARPA**

- George Lawson will review allowable expenditures and uses for funds.

**Supervisor Report— George Lawson**

- Building repair walk through is Friday 3/10/23, Andy Harding, Architect of AJH Design and George will be at the Townhall to meet with interested parties to discuss details of the necessary repairs. George will also discuss generator placement with Andy.
- George reported that the NYCLASS investments have generated \$6,800.00 YTD.

**Highway Report— Ralph Warren**

- Ralph presented 3 quotes for the replacement of the hot water pressure washer.
- Ralph is waiting on quotes for the heating units at the Town Barn are in failure once again.
- Town Highway barn roof is leaking, Ralph states that the foam insulation is adhered to the existing roof therefore resulting in issues locating the true location of the leak. Ralph feels that we need to pursue roof replacement quotes. George states that this will be a RFP with prevailing wage.

**Town Clerk — Candace Iszard**

- The Clerks report for January was given to the board.
- Tax collection is wrapping up. Candace is working with the Yates County Treasurer, Association of Town and NYS Comptroller to get a determination on the need for an intermunicipal agreement between Yates County and the Town of Starkey, for Yates Co to collect taxes online with credit card and e-check payments concurrently with the town.
- Birth module of BAS: Candace presented a quote to add the birth certificate module to the Clerks software program, making records electronic moving forward. Past records can be added to streamline the current procedure for duplicating existing records. 1<sup>st</sup> year cost \$1,250.00 and \$300.00 annually to update software.
- Clerks Conference is April 23<sup>rd</sup>-26<sup>th</sup> in Syracuse, NY.

**Board Concern**

- Caryl feels that all departments should provide monthly reports to the board. She feels that this will help with the communication and keep the board updated with what is happening. George added that each department should attend meetings quarterly.

**Resolutions**

**RESOLUTION 8-2023**

**Clerk Audit Findings**

On a motion by, Julie Dunkelberger, councilperson seconded by Jeremy Hall, councilperson the following resolution was.

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Caryl Sutterby, John Socha, Julie Dunkelberger  
Nays 0

RESOLVED that the George Lawson, Supervisor and John Socha, councilperson of the Town of Starkey audited the 2022 records of the Town Clerk, Candace J. Iszard and found them to be in order.

**RESOLUTION 9-2023**

**Appointment of Zoning Board of Appeals Member**

On a motion by Jeremy Hall, council person, seconded by Julie Dunkelberger the following resolution was,

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Caryl Sutterby, John Socha, Julie Dunkelberger  
Nays 0

RESOLVED to appoint William “Buck” Lawson, Jr. to the Zoning Board of Appeals to finish the term of Terry Campbell, who resigned in February 2023, ending December 31, 2024.

**RESOLUTION 10-2023**

**Purchase of Hot Water Pressure Washer**

On a motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson the following resolution was,

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Caryl Sutterby, John Socha, Julie Dunkelberger  
Nays 0

RESOLVED the Town Board of the Town of Starkey does hereby authorize the purchase of a Landa portable electric hot water pressure washer at the estimated price of \$5,400.00 inclusive of trade on the 2014 Landa pressure washer from Kepner Equipment in Canadaigua.

**Budget Amendments**  
None

**Audit of Claims**

On a motion by George Lawson, Supervisor and seconded by Caryl Sutterby, councilperson the bills contained in the March 9th, 2023, abstracts have been reviewed by the Town Board and are authorized for payment in the following amounts:

<b>General Fund</b>	<b>Vouchers Number: 49-G through 68-G</b>	<b>\$ 14,065.96</b>
<b>Highway Fund</b>	<b>Vouchers Number: 24-H through 43-H</b>	<b>\$ 41,918.56</b>

Ayes 5      George Lawson, Jeremy Hall, John Socha, Caryl Sutterby, Julie Dunkelberger      Nays 0

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, April 10<sup>th</sup>, 2023, at 7:00 PM. The meeting adjourned at 7:54 PM by George Lawson.



Candace J. Iszard, Starkey Town Clerk