

**Town of Starkey
Regular Meeting
April 9, 2020**

Members Present: George Lawson, Supervisor
Alan Giles, Councilperson
Caryl Sutterby, Councilperson
Jeremy Hall, Councilperson
Bill Holgate, Councilperson

Also, Present: Ralph Warren, Highway Superintendent

Recording Secretary: Candace Iszard, Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, supervisor. This meeting was conducted virtually using Zoom meetings, due to the Covid- 19 pandemic.

Approval of Minutes

Minutes of the March 5, 2020, regular meeting of the Town Board, were approved as amended. A motion was made by Alan Giles, councilman, seconded by Caryl Sutterby, councilman.

*All in favor; none opposed- Motion carried.

Minutes of the March 12, 2020, special meeting of the Town Board, were approved as amended. A motion was made by Jeremy Hall, councilman, seconded by Bill Holgate, councilman.

*All in favor; none opposed- Motion carried.

Purchase of Truck body and Plow

- Ralph Warren reported that after talking to the Peterbilt sales representative, the preferred vendor, Peterbilt was able to adjust the purchase price to \$74,968.00 for the 2021 Peterbilt.

Temporary Permit

- George Lawson discussed that the 90-day temporary permit for the construction of storage sheds at the corner of Fir Tree Point Road will need to be extended. The planning board postponed their April meeting due to the executive order from Governor Andrew Cuomo, resulting in delayed public hearings.

Website

- Candace Iszard reported the information received from the other clerks in the county. Candace will research website design costs/options. She will provide a consolidated comparison of information for the May meeting.
- Costs are a concern, as websites require a yearly maintenance fee. George questions what that fee covers? He also goes on to question if there is a benefit to having a corporation verses a private individual for these services.
- Bill Holgate, and George Lawson discuss various options that would be mandatory or preferred for the Town of Starkey's website, including minutes, agenda, forms and permit applications, newsletters, grants, video conferencing/virtual meeting, live streaming of meeting, etc. Candace suggested smartphone capability.

Wastewater Law

- Candace Iszard has sent the proposed Wastewater Law and The Wastewater Law Policy and Procedures to Jeff Graff, attorney, for review prior to the public hearing. Public Hearing will be scheduled following the feedback from Jeff Graff. As of meeting time, Candace had not heard back for Attorney Jeff Graff, but will follow-up next week.

COVID-19 "Corona Virus" Update

- The Townhall and Town Highway barn remain locked to all non-essential people. Employees are working from home to the degree possible, with the highway employees working at 50% with 2 employees working 2 days a week to keep all working while maintaining social distancing requirements per NYS' Executive order. George emphasizes the importance of keeping strict rules regarding social distancing for the safety of all involved. All are encouraged all to use electronic communication and phone services as much as possible. At the townhall office hours have been restricted and all are working as much as possible from home, and staggering hours when in the office to limit contact while in the office. A hand sanitizing unit has been purchased and installed in the townhall to aid in the reduction of exposure to the COVID-19 virus.

Pine Road Drive

- George reviewed concerns that have been brought to both Brian and George by Ms. Bonnie Milliman, a resident on Pine Road Drive regarding excavation at the property owned by Mr. and Mrs. Gary and Linda Cornell. George went on to explain that he and Brian have reviewed the permits, spoken with Yates County Soil and Water as well as NYSDEC. Brian has issued a "Stop Work Order." Candace mentioned that in discussion with Brian, The Town

of Starkey regulations are minimal regarding the Steep Slope activities. Brian has stated that we need to review our current regulations and suggest that the board consider making changes.

- Candace will coordinate with Brian to obtain the current regulations as well as Brian's recommendations and forward information to the board for further discussion at the May meeting.

Highway Report—Ralph Warren

- Highway crew is working at 50% capacity due to the COVID-19 pandemic. Current projects are mowing, road sweeping and ditching. Kelly Farms is hauling in the crusher run for Pre-Emption Road.
- George suggests putting the sale of the 2006 pick-up truck on hold until the fall and to use the 5500GMC through the summer to do patching work as needed when repaired.
- Ralph also reported that he has been in contact with Ms. Greta Perry, property owner, regarding a water line and electric that had been installed in the culvert under North Glenora Road, running to her family's cottage. She was understanding and will work with Tom Fiorilla and Scott Boudinot to have lines removed from the culvert and placed under the roadway. George also suggest that we need to get a written agreement with Gene Pierce and Glenora Winery who also have a water line that runs through the ditches and culverts on the upper part of North Glenora Road regarding the maintenance of the ditches and line.

Supervisor's Report — George Lawson

- Planning board continues to seek a new member for the vacant term.

Town Clerk — Candace Iszard

- The monthly town clerk report was given to the Board. Candace reported that the tax collection is complete and reconciled with the Yates County Treasurer.
- AED equipment- Candace received an email offering a service to purchase equipment, which results in questions regarding having the equipment, training, liability, etc. from the board members. George stated that he would check with the Association of Towns about regulations for the townhall and for their recommendation. Bill Holgate stated that Sherriff Ron Spike would also be a good resource for information and available funding for such equipment.

Resolutions

RESOLUTION 12-2020

Valley Fab Purchase

On a motion by Caryl Sutterby, councilperson, seconded by Alan Giles, councilperson, the following resolution was

ADOPTED Ayes 5 George Lawson, Alan Giles, Jeremy Hall, Bill Holgate, Caryl Sutterby
 Nays 0

RESOLVED to authorize Ralph Warren to purchase a new truck body and plow from Valley Fab and Equipment, Inc. of Boston, NY at the quoted price of \$55,276.95.

Budget Transfers --- There were no budget transfers this month.

Audit of Claims

On a motion by Alan Giles, councilperson, seconded by, Bill Holgate, councilperson the bills contained in the April 9th, 2020 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

	General Fund	Vouchers Number: 61-G through 77-G	\$4,264.54
	Highway Fund	Vouchers Number: 37-H through 49-H	\$19,979.06
Ayes	5	George Lawson, Alan Giles, Jeremy Hall, Bill Holgate, Caryl Sutterby	
Nays	0		

With no further business, on a motion by George Lawson the meeting was adjourned at 7:58 p.m.



Candace J. Iszard, Town Clerk