

**Town of Starkey
Regular Meeting
January 9, 2020**

Members Present: George Lawson, Supervisor
Bill Holgate, Councilman
Alan Giles, Councilman
Caryl Sutterby, Councilman
Jeremy Hall, Councilman

Members Absent: None

Also, Present: Ralph Warren, Highway Superintendent
Mary Rose, Planning Board
Isabella Levanduski, Student
Robert Schiesser, Planning Board

Recording Secretary: Candace Iszard, Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, supervisor, at the Town Hall, 40 Seneca Street, Dundee, Yates County, New York.

Approval of Minutes

Minutes of the December 5, 2019, regular meeting and public hearings of the Town Board were approved as written. A motion was made by Alan Giles, councilman, seconded by George Lawson, supervisor.

*All in favor; none opposed- Motion carried.

Minutes of the December 27, 2019, Year End / Organization Meeting of the Town Board were approved as written. A motion was made by Alan Giles, councilman, seconded by George Lawson, supervisor.

*All in favor; none opposed- Motion carried.

Soil Re-Evaluation

- Soil Evaluations are currently being updated, to provide a more accurate depiction.
- George Lawson, supervisor, asked the board to consider a reimbursement of \$40.00/parcel for landowners to have their soil maps updated.
- Invite Anthony DeStephen, Assessor, to February board meeting to further discuss.

Dog Licensing Education

- Candace Iszard, clerk, asked the board about issuing press release/public service announcement in regards to dog license requirements, as there seems to be a number of residents that state they are "unaware" that a dog license is required for dogs over the age of 4 months.
- The board suggested a press release to the local radio stations and newspapers, stating fees and rabies requirements, as well a letter to the local veterinarians.

Unified Solar Permit Fees

- Following up on the Organizational Meeting, Candace Iszard, Clerk discussed that in conversation with Brian Quackenbush, Code Enforcement Officer, that there was a discussion about the solar permit fee, and why the fee did not follow the building permit sliding scale. Brian referenced Resolution 10-2017

*A Resolution Adopting a Standardized Residential / Small Business Solar Permit Process for the Town of Starkey WHEREAS, the New York state Energy Research and Development Authority (NYSERTA) is offering a grant of **\$2,500** to municipalities that adopt a uniform New York State solar permit process, and **WHEREAS, the Town of Starkey Code Enforcement Officer has advised the Town of Starkey Town Board that New York State Uniform process is consistent and compatible with the Town of Starkey Zoning Code and permitting practices; now therefore, be it RESOLVED by the Starkey Town Board as follows: The Town of Starkey hereby fully and formally adopts the New York State Unified Solar permit process for NYS - Sun Solar Powering New York, and establishes the permit fee at **\$50.00**, and The Town of Starkey authorizes the Town Supervisor to sign the Certification Statement upon notification of award.***

Motion: Fred Shoemaker

Seconded: Alan Giles

Appr: 4-0

Ayes: Fred Shoemaker, George Lawson, Bill Holgate, Alan Giles

Noes: None

Dated: April 6, 2017

Sue Crans, Clerk

- The board briefly discussed the fee as set the current resolution. It was decided to change the unified solar permit fee to be on the sliding scale of \$1.00 per \$1,000.00 of construction cost, with a minimum fee of \$10.00.

Amendment of Organizational Minutes

Minutes of the December 27, 2019 Year End / Organization Meeting of the Town Board were amended to reflect a fee change to the Unified Solar Permit. (Unified Solar Permit---\$10.00 min. subject to sliding scale equal to a \$1.00 charge per \$1,000.00 estimated building cost.)

A motion was made by Bill Holgate, councilman, seconded by Caryl Sutterby, councilman.

*All in favor; none opposed- Motion carried.

New Furniture

- George Lawson, Supervisor and Candace Iszard, Clerk researched options and pricing for new chairs, projector and projector screen for townhall. Following a short discussion, the board approved the purchase of 8 chairs for the town hall. The projector and projector screen were tabled to be discussed at a future date, following additional research and consultation with Information Technology specialist.

A motion was made by Bill Holgate, councilman, seconded by Jeremy Hall, councilmen, the purchase of chairs for the townhall were approved at the cost of \$125.00 per chair.

*All in favor; none opposed- Motion carried.

Information Technology Services

- George Lawson, supervisor, consulted with William Lawson, retired Ferro IT specialist, regarding updates to equipment and recommendations for network.
- William Lawson submitted a proposal for updating the townhall's local area network as well as a per hour cost for on call services as needed.
- Following a short discussion, it was decided that it is in the best interest for the Town of Starkey to get an additional quote for service from SCT Computers of Penn Yan, using the same specification recommendations.

Wastewater Law

- Following a short discussion, on the potential Wastewater Law changes, George Lawson, supervisor ask that all parties review both the Proposed Wastewater Law and Proposed Wastewater Policy and Procedure documents prior to the schedule board meeting to further discuss the implementation schedule. Candace Iszard, Clerk will print current documents for the meeting.
- The board continues to discuss different options to make property owners aware of the proposed Wastewater Law changes and implementation schedules, via flyers, mailings and public hearings to educate property owners on updates and changes to the existing regulations.
- Invite Brian Quackenbush, Code Enforcement Officer to February board meeting to further discuss.

Highway Report—Ralph Warren

- Ralph Warren, Highway superintendent reported, the highway crew has taken 2 more loads of electronics, there are still approximately 2 loads still to take.
- Long-Term goal is to construct a salt storage building, to aid with run off concerns and decrease the amount of salt needed. He states with the weather, the salts potency is decreased, resulting in increased use, as well as clumping which causes damage to equipment. Ralph estimates the cost to be approximately \$250,000.00.
- Ralph would like to sell the 2006 Chevy work truck with the plow and advertise for used replacement truck. Ralph will get the specifications on the 2006 work truck for advertisement and provide specifications for advertisement for bids on new pick up to Candace next week to list in the newspaper.
- Ralph commented on road conditions based on the current weather, the crusher run that was put on Pre- Emption Road is holding up nicely. George questions the how many miles of road in the town are still dirt, and is it foreseeable that all dirt roads in Starkey could be black topped in the next 10 years? Bill Holgate suggests a ditch and culvert assessment through soil and water could be helpful. George also mentioned that Cornell offers a "Road School" that could help with assessments and long-term planning for continued road maintenance.

Supervisor's Report — George Lawson

- Monthly financial report was received. George Lawson reviewed the budget amendments.

Town Clerk — Candace Iszard

- The monthly town clerk report was given to the Board. Candace reported that the tax collection is well underway. There have been a few issues with bills being received via mail. ABS, the printing, vendor states that it is a Postal Service issue. Candace Iszard, Clerk has been able to duplicate bills and get them to the property owners in a timely manner via email or fax primarily.

Other Business

- Mary Rose states that Clerks office was been closed during posted office hours, she recommends leaving a note on door if closed during regular hours. Mary went on to say that a website would help with updates and changes to schedules.

Budget Transfers

RESOLUTION 1-2020

Budget Amendments

On a motion by, Bill Holgate councilmen, the seconded by Alan Giles, councilmen, the following resolution was

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED to make the following budget amendments for the 2019 Highway Funds

Increase Account DA2302 for Snow Removal Revenue by \$4,200.00

Increase Account DA5130.4 for Machinery Contractual Expense by \$4,200.00

Decrease Account DA5142.1 for Snow Removal Personal Services by \$4,200.00

Increase Account DA5142.4 for Snow Removal Contractual Expense by \$4,200.00

Resolutions

RESOLUTION 2-2020

Rescind RESOLUTION-10-2017

On a motion by Jeremy Hall, councilmen, seconded by Alan Giles, councilmen, the following resolution was

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED that the Town Board, Town of Starkey rescinds Resolution 10-2017, pertaining to unified solar permit fee.

RESOLUTION 3-2020

Surplus Equipment

On a motion by Alan Giles, councilmen, seconded by Caryl Sutterby, councilmen, the following resolution was

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED that the Town Board, Town of Starkey declares the 2006 Chevy pick-up truck as surplus and does hereby authorize advertisement for sale.

Audit of Claims

On a motion by Bill Holgate, councilmen, seconded by, Caryl Sutterby, councilmen the bills contained in the November 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers Number: 1-G through 16-G	\$236,183.81
Highway Fund	Vouchers Number: 1-H through 6-H	\$27,813.33
Ayes 5	George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby	
Nays 0		

With no further business, on a motion by George Lawson the meeting was adjourned at 8:30 p.m.



Candace J. Iszard, Town Clerk