

**Town of Starkey  
Regular Meeting  
March 11, 2021**

Members Present: George Lawson, Supervisor  
Caryl Sutterby, Councilperson  
Jeremy Hall, Councilperson

Alan Giles, Councilperson  
Bill Holgate, Councilperson (Zoom)

Also, Present: Ralph Warren, Highway Superintendent  
Robert Schiesser, resident (Zoom)

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

**Approval of Minutes**

Minutes of the February 11<sup>th</sup>, 2021, regular meeting of the Town Board, were approved as written.

A motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson.

\*All in favor; none opposed- Motion carried.

**Wages and Health Benefit Comparison**

- George Lawson, supervisor reviewed his research this far on health insurance with the board. Following further discussion, it was agreed that for the Town of Starkey to be a "Family Friendly" employer, we need to offer health insurance. George goes on to state that he and Candace will work with our Bond representative to schedule a meeting to get more information for the next meeting.

**Insurance Agent Change**

- George Lawson, Supervisor explains that the NYMIR insurance is purchased through RP Wheeler, from Sprague, and by changing agents we can work directly with the agent, (Sprague Insurance) and not a second party (RP Wheeler), which often slows the transfer of information.

**Code Enforcement Coverage**

- George Lawson, Supervisor stated that Brian Shriver has a series of 6 weeklong trainings, and Brian Quackenbush has agreed to provide coverage for office hours while Brian Shriver is out. He states that Brian would contract to be the substitute for \$25.00/hour.

**Wastewater Law**

- George states that he discussed with the Planning Board the flood level, (10-year verse the 100-year flood level). He confirmed that the proposed Wastewater Law should remain as written using the 10-year flood level, as the 100-year flood level would not be feasible.
- He also suggested that the Town of Starkey could place the wastewater law change on the ballot in the November election, to allow the residents vote on the change, in addition to the public hearings and direct mailings previously discussed.
- Alan Giles, questions if voted down, then what? George suggests a changing the Property Transfer Inspection to include the Distribution box inspection.
- Bill Holgate feels that there needs to be an education process, and states that this could be difficult, as not all wastewater systems have distribution boxes. He goes on to state that for existing systems that do have distribution boxes, locating them can be difficult. He suggests having meetings with local septic service companies to better understand the process of locating a distribution box.

**Emergency Planning Regulations**

- Candace Iszard presented the plan for board review and approval.

**Vacation/Sick time and Holiday for Non-Elected, Salaried Employee and Job Descriptions and Employee Handbook Review**

- George Lawson, Supervisor discussed that this has not been reviewed yet. Candace added that the job descriptions part of the Emergency health plan can be a starting point when we get to this.

**Supervisor's Report — George Lawson**

- George discussed that Carrie Wood has asked to have Justice Huff-Tober, "shadow" her for 2 weeks following Carrie's classes in April to provide guidance for her as the newly appointed Justice. The board agreed that it would be in the Town best interest to allow this training. They further agreed that the wages would come from the Court budget for the 2 weeks for Judge Huff-Tober.

**Highway Report — Ralph Warren**

- Ralph presented quotes for a 2022 10-wheeler, cab, chassis and box. Following a brief discussion, board agreed to purchase the Peterbilt, with stainless box.
- The CAT boom mower is being installed this week.
- Ralph reports that the hiring for the open MEOL position has not been successful as of yet. The board went on to discuss looking into hiring under 21, as the position does not require out of state travel that would limit the hiring age for a CDL driver to 21 and over.

**Town Clerk — Candace Iszard**

- The monthly town clerk report was given to the Board.
- Tax season is quickly coming to an end. Overall, the season has gone very well.

**Resolutions**

**RESOLUTION 10-2021**

**Insurance Agent**

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate

Nays 0

RESOLVED that the Town Board, Town of Starkey agreed to change the insurance representatives to Sprague Insurance starting 1/1/2022.

**RESOLUTION 11-2021**

**Code Enforcement Coverage**

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate

Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby approve Brian Quackenbush as Substitute Code Enforcement Officer at a rate of \$25.00/hour to cover in Brian Shriver's absence.

**RESOLUTION 12-2021**

**Employer Public Health Emergency Plan**

On a motion by Caryl Sutterby, councilmen, seconded by Alan Giles, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate

Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby adopt the Employer Public Health Emergency Plan as written.

**RESOLUTION 13-2021**

**Justice Shadowing**

On a motion by Jeremy Hall, councilmen, seconded by Caryl Sutterby, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate

Nays 0

RESOLVED that the Town Board, Town of Starkey approve Justice Deborah Huff-Tober to shadow Carrie A Wood for 2 weeks at the regular paid salary.

**RESOLUTION 14-2021**

**Peterbilt**

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate  
Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize Ralph Warren to purchase a new 2022 ten-wheel truck, cab, and chassis from Peterbilt at the quoted price of \$136,796.00.

RESOLUTION 15-2021

**Valley Fab**

On a motion by Alan Giles, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate  
Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize Ralph Warren to purchase a new truck body and plow from Valley Fab and Equipment, Inc. of Boston, NY at the quoted price of \$106,866.84.

**Audit of Claims**

On a motion by Alan Giles, councilperson, seconded by, Jeremy Hall, councilperson the bills contained in the March 11<sup>th</sup>, 2021 abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

<b>General Fund</b>	<b>Vouchers Number:</b> 44-G through 62-G	\$13,627.68
<b>Highway Fund</b>	<b>Vouchers Number:</b> 20-H through 28-H	\$20,813.50
Ayes 5	George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby	
Nays 0		

With no further business, on a motion by George Lawson the meeting was adjourned at 8:31 PM.

Dated: March 11, 2021



Candace J. Iszard, Starkey Town Clerk