

**Town of Starkey
Regular Meeting
February 11, 2021**

Members Present: George Lawson, Supervisor
Caryl Sutterby, Councilperson
Jeremy Hall, Councilperson

Alan Giles, Councilperson
Bill Holgate, Councilperson

Also, Present: Ralph Warren, Highway Superintendent
Carrie Wood, resident (Zoom)

Ron Anderson, resident (Zoom)

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Approval of Minutes

Minutes of the January 14th, 2021, regular meeting of the Town Board, were approved as written.

A motion was made by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson.

*All in favor; none opposed- Motion carried.

Justice Court Audit Findings

- The audit committee (Alan Giles and George Lawson) completed the Court Audit on January 27, 2021 at 8:30 AM. George Lawson, Supervisor reviewed the audit findings with the Board.

Town Justice Position

- George Lawson, Supervisor provided an update on the Town Justice Position. Following interviews with 2 applicants, he recommended Carrie Wood for appointment for the balance of the year, pending completion of the required training courses.
- Candace will send out the letters to the interviewees.

Title Change/Adding of Positions

- Ralph Warren, Highway Supervisor, discussed adding 2 additional positions at the Highway Department. The creation of 2 Heavy Equipment Operator positions, allows existing employees, who meet the requirements of these positions, to be promoted. He also explained that there is no intent to hire additional positions, and the Highway Department will remain a 5-employee department with the additional positions will sit vacant.

Surplus Items

- The board discussed that there are items that are unused and being stored that should be removed from the property. The decision was to place unneeded/working items at the curb for free or arrange for removal by highway department if broken. The items are not of any real monetary value to warrant an auction.

Vacation/Sick time and Holiday for Non-Elected, Salaried Employee and Job Descriptions and Employee Handbook Review

- George Lawson, Supervisor discussed that this has not been reviewed yet.

Wastewater Law

- George discussed that feedback received from the Planning Board following their review of the proposed wastewater law. Steven Fulkerson, Planning Board Chair, sent over areas of concerns, the Board addressed the concerns, and Candace sent a letter to the Planning Board to clarify questions/concerns. George stated that we will work with Colby Petersen and the Planning Board to get a decision on the concern regarding which flood level should be used for wastewater systems near water.

Emergency Planning Regulations

- Candace Iszard and Caryl Sutterby will work with the state template and the Yates County Pandemic Continuity of Operations Plan to create a plan for the Town of Starkey.

Supervisor's Report — George Lawson

- George mentioned that at the SWIO meeting there has been discussions regard concerns with the Greenridge plant, in Dresden and the effects on Seneca Lake water temperatures.

Highway Report — Ralph Warren

- Ralph stated that the recent new hire, Brandon Snyder, MEOL, has given notice that he has taken employment elsewhere. His last day will be February 23, 2021. Ralph will work with Candace Iszard, Town Clerk to get an advertisement in the paper, as well as consult with Yates County Civil Service for available applicants.

Town Clerk — Candace Iszard

- The monthly town clerk report was given to the Board.
- Tax season, the Town Shares have been paid in full.

Resolutions

RESOLUTION [5]-2021

Justice Court Audit

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Jeremy Hall, Bill Holgate
 Nays 0

RESOLVED that the Town Board, Town of Starkey audited the 2020 records of Justice Helen Halbritter and found them to be in order.

RESOLUTION [6]-2021

Budget Amendments

On a motion by Bill Holgate, councilperson, the seconded by Caryl Sutterby, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED to make the following budget amendments to the General Fund.

Increase Account A599N for Appropriated Fund Balance by \$130,245.00

Increase Account A5130.2 for Equipment Purchases by \$130,245.00

RESOLUTION [7]-2021

Justice Appointment

On a motion by Caryl Sutterby, councilperson, the seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED that the Town of Starkey does hereby appoint Carrie Wood to the position of Town Justice for the balance of the 2021 calendar year, following the completion of the required training classes scheduled for April 2021.

RESOLUTION [8]-2021

Creation of additional Highway positions

On a motion by Alan Giles, councilmen, the seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED to add 2 Heavy Equipment Operator Positions.

RESOLUTION [9]-2021

Surplus Items

On a motion by Alan Giles, councilmen, the seconded by Caryl Sutterby, councilmen, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby
 Nays 0

RESOLVED to declare the following items surplus:

From the Assessor's Office- Dell computer tower, brown computer chair, HP Color Laser Jet 4600 all in one printer, typewriter, wireless phone.

From the Clerk's Office- Pressboard printer stand, typewriter, DEC Datamax Printer

From the Townhall Storage Room- 6 Wooden Press-back Chairs, two drawer index card file box, Internet Mouse, desk mount lamp, CD storage box.

From the Supervisor's Office- Dell Monitor, 2007 Computer, keyboard and mouse.

From the Court Office- 3 vinyl office chairs, shredder, HP3055 all in one printer, P1505 printer,

Items may be dispersed or disposed of, as necessary.

Audit of Claims

On a motion by Alan Giles, councilperson, seconded by, Jeremy Hall, councilperson the bills contained in the January 14th, 2021 abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

| | | |
|---------------------|----------------------------------------------------------------------|--------------|
| General Fund | Vouchers Number: 20-G through 42-G | \$139,430.14 |
| Highway Fund | Vouchers Number: 6-H through 19-H | \$18,430.18 |
| Ayes 5 | George Lawson, Alan Giles, Bill Holgate, Jeremy Hall, Caryl Sutterby | |
| Nays 0 | | |

With no further business, on a motion by George Lawson the meeting was adjourned at 8:20 PM.

Dated: February 11, 2021



Candace J. Iszard, Starkey Town Clerk