

**Town of Starkey
Regular Meeting
January 11, 2024**

Council Members Present: George Lawson, Supervisor Jeremy Hall, Councilperson
John Socha, Councilperson Caryl Sutterby, Councilperson (late 7:20PM)
Julie Dunkelberger

In-Person Attendees: Ralph Warren, Highway Superintendent Sheri Bone, Resident
Christine Sutherland, Village of Dundee Clerk

Recording Secretary: Candace Iszard, Town Clerk
The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Pledge of Allegiance- George Lawson led the pledge of allegiance.

Approval of Minutes

Minutes of the December 14, 2023, regular meeting and organizational meeting of the Town Board, were approved as written. A motion was made by George Lawson, Supervisor, seconded by John Socha, Councilperson.

*All in favor; none opposed- Motion carried.

Public Comment

Sheri Bone states that she would like to work on beautifying Dundee. She expressed that the racetrack signs pose an "eye sore" and that planting flowering bushes would look pretty. John Socha suggested that she reach out to Jan Lorde, who works with the Village of Dundee roadside gardens. George Lawson also suggests contacting the NYS DOT.

Audit of Claims

On a motion by Jeremy Hall, councilperson and seconded by John Socha, councilperson for the January 11, 2024, abstract containing the vouchers:

2023	General Fund	Vouchers Number: 269-G through 282-G
2023	Highway Fund	Vouchers Number: 158-H through 164-H

2024 **Vouchers Number:** 1 through 20

have been reviewed by the Town Board and are authorized for payment in the amount total of \$141,651.93

*All in favor; none opposed- Motion carried.

Clerk Report– Candace Iszard

- The clerk report was presented to the board.

Highway Report– Ralph Warren

- Ralph discussed that the 2015 International truck has returned from Wilbri following repairs. While this truck was in the shop, the Town of Starkey was able to borrow a truck from Yates County.
- The equipment trailer that was replaced in 2023, we have been trying to obtain a copy of the title, with no luck, George suggests advertising it for sale in the Observer, stating that it is not for road use. Ralph will get specs together for the ad.
- Julie Dunkelberger questions if the 2009 tractor and mower issues from last year have been rectified and remain in good working condition.
- Pick-up Truck, Ralph states that he would like to begin to get quotes on a new truck (4-door, with plow) with the expectation that the current 2019 Ford will become the work truck. He is expecting the quote to be \$70,000-\$80,000.
- Ralph plans to get a quote for tree work that is needed on Starkey Point Road prior to replacing the culvert. George and Ralph discuss that as a result of the location of the culvert a temporary work easement will be needed and written permission from the property owners due to the location being outside of the Town's right of way. George states that he will work with the Town's attorney to draft the documents necessary.

Supervisor Report– George Lawson

- Bookkeeping –George states that the W-2 documents have been electronically filed and that the work with the Village of Dundee has been under way.
- Board Received the Tax Cap Override Local Law for their review. The intention is that discussions will take place in February, with the intent to set a public hearing for March.

RESOLUTIONS**Resolution 1-2024 Road Signs**

On a motion by Jeremy Hall, councilperson seconded by Julie Dunkelberger, councilperson the following resolution was

ADOPTED Ayes 4 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha
Nays 0

RESOLVED that the Town Board of the Town of Starkey does hereby authorize the purchase of new road signs for the Town of Starkey, at the quoted price of \$8000.00.

Resolution 2-2024 Public Hearing for Sub-Division Regulations

On a motion by Jeremy Hall, councilperson seconded by Caryl Sutterby, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0

RESOLVED that the Town Board of the Town of Starkey does hereby authorize the scheduling of a public hearing on February 8, 2024 @7:00 PM at the Starkey Town Hall to consider amending the sub-division ordinance to add cluster sub-division options to the existing regulations.

Resolution 3-2024 Williamson Law

On a motion by Julie Dunkelberger, councilperson seconded by Jeremy Hall, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0

RESOLVED that the Town Board of the Town of Starkey does hereby authorize the purchase of Williamson Law Bookkeeping, Budgeting and Payroll software and maintenance packages.

Resolution 4-2024

On a motion by George Lawson, supervisor seconded by Caryl Sutterby, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0

RESOLVED that the Town Board of the Town of Starkey does hereby agree to enter into a shared service agreement with the Village of Dundee for bookkeeping.

Agreement with the Town of Starkey for Bookkeeping Services

This agreement made December 29, 2023, by and between the Village of Dundee, 12 Union St. Dundee, New York, hereinafter referred to as "VILLAGE" and the Town of Starkey, 40 Seneca St. Dundee, New York, hereinafter referred to as the "TOWN".

WHEREAS, the General Municipal Cooperation Law, GML Article 5G, authorizes local units of New York State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Village and Town have identified an area where working together through shared services will result in positive outcomes for both municipalities; and

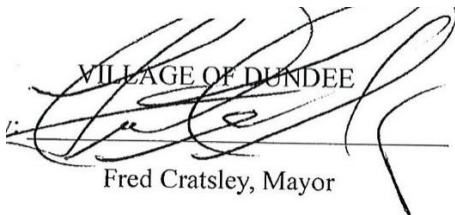
WHEREAS, the Village and Town now wish to enter into a Shared Services Agreement for Bookkeeping and any related services; and

WHEREAS, the Village has agreed to provide the Town of Starkey with the services of its bookkeeper pursuant to the terms and conditions set forth in a Shared Services Agreement between the Village and Town.

WHEREAS, the Town shall pay to the Village for the services to be provided under this agreement, the sum of \$1,170 per month.


WHEREAS, the Town shall pay to the Village for the start-up administrative assistance \$500 per month for January and February 2024.

WHEREAS, This Agreement shall be effective from January 1st, 2024 through December 31st, 2024.


VILLAGE OF DUNDEE
Fred Cratsley, Mayor

NOW, THEREFORE, BE IT RESOLVED the Village Board of trustees did hereby authorize and direct the Mayor to execute a shared service agreement with the Town of Starkey. And furthermore, the Councilpersons for the Town Board did hereby authorize and direct the Supervisor to execute a shared service agreement with the Village of Dundee.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year first above written.

TOWN OF STARKEY
By: 
George Lawson, Supervisor

Resolution 5-2024

Highway Vacation & Wages

On a motion by George Lawson, Supervisor seconded by Jeremy Hall, councilperson the following resolution was
ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0

RESOLVED that the Town Board of the Town of Starkey does hereby recognizes the additional duties of the Deputy Highway superintendent is entitled to \$0.50 per hour additional wage, and 1 additional week of vacation per year.

FUTHER BE IT RESOLVED the in recognition of extensive previous experience at the time of hire Fred Cratsley and Jason Trank will continue to receive 4 weeks paid vacation per year as has been the practice from the date of hire.

Resolution 6-2024

Wages for Consulting Bookkeeper

On a motion by George Lawson, Supervisor seconded by Caryl Sutterby, councilperson the following resolution was
ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0

RESOLVED that the Town Board of the Town of Starkey does hereby set the hourly rate of \$24.00 for Helene Ribble for bookkeeping consultation and transition.

Budget Amendments

On a motion by Caryl Sutterby, councilperson, seconded by, John Socha the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
 Nays 0

RESOLVED that the Town Board, Town of Starkey, does hereby approve the following budget amendments:

General Funds for the year ending December 31, 2023

Decrease Account A1110.2 for Justice Equipment for cameras by \$2,400.00

Increase Account A1620.2 for Town Hall Improvements for cameras by \$2,400.00

Increase Account A1330.1 for Real Property Appraiser wages for Terri by \$553.00

Decrease Account A1335.4 for Assessor's Expenses for Terri's wages by \$553.00

Increase Account A1255 for Town Clerk Revenues by \$44.00

Increase Account A2544 for Dog License Revenues by \$200.00

Total \$244.00

Increase of Account A1411.1 for Deputy Town Clerk wages by \$244.00

Increase Account A1420.4 for the Attorney Contractual Expenses by \$2,611.00

Decrease Account A1910.4 for Unallocated Insurance Expenses by \$2,611.00

Increase Account A9030.8 for SS & MC Town Share Expenses by \$623.00

Increase Account A2401 for Interest Earned by \$623.00

Increase Account 89030.8 for SS & MC Town Share Expenses by \$186.00

Increase Account AB401 for Interest Earned by \$186.00

Increase Account A1310.2 for Bookkeeper Equipment for Computer by \$15.00

Decrease Amount A1310.4 Bookkeeper CE for Computer by \$15.00

Increase Account A1620.2 Town Hall Improvements by \$1417.00

Decrease A1355.4 Assessor CE by \$1417 .00

Increase Account A1620.4 Town Hall CE by \$2116.00

Decrease Account A1355.4 Assessor CE by \$2116.00

Increase Account A1670.4 PrintMail CE by \$134.00

Decrease Account A1310.4 Bookkeeper CE by \$134.00

Increase Account A5132.2 Garage Equipment by \$2110.00

Decrease Account A5132.4 Garage CE by \$863.00

Decrease Account AS010.4 Highway Supervisor CE by \$1025.00

Decrease Account A5010.2 Highway Supervisor Equipment by \$222.00

Increase Account A5130.4 Machinery CE by \$1566.00

Decrease Account DA5142.4 Snow Removal CE by \$1566.00

Increase Account B8020.4 Planning CE by \$64.00

Decrease Account B8020.3 Postage by \$64.00

Increase Account B9030.8 FICA & Medicare by \$210.00

Decrease Account B8020.3 Postage by \$210.00

Increase Account B8020.1 PB Secretary Wages by \$111.00

Decrease Account B8020.3 Postage by \$111.00

Roof Project Amendments

Decrease A688 Other Liability ARPA by \$104,400.00

Increase Account A980 Revenues by \$104,400.00

Increase Account A4289 Other Federal Aid by \$104,400.00

Increase Account A9950.9 Transfers, Capital Projects by \$104,400.00

Increase Account HS031 Transfers, Capital Projects by \$104,400.00

Increase Account H1620.2 Town Hall Improvements by \$104,400.00

Enter Executive Session

On a motion by George Lawson and seconded Caryle Sutterby, the Town Board entered executive session at 7:50 PM to discuss a medical, financial, credit or employment history of a particular person(s), or corporation or relating to appointment, promotion, demotion discipline or removal.

Close Executive Session at 8:13pm.

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, February 8, 2024, at 7:00 PM. The meeting adjourned at 8:15 PM by George Lawson.



Candace J. Iszard, Starkey Town Clerk