

# Town of Starkey

40 Seneca Street  
Dundee, New York 14837  
Email: StarkeyCEO@gmail.com  
Office: 607-243-7996  
Fax: 607-243-7764

Application No.: _____
Date Filed: _____
Fee Paid: _____
Received By: _____
Decision _____ Date _____

## Home Occupation Application

Instructions: Please complete Items 1 – 5. If an Item is not applicable, enter NA. Return the original completed application and attachments to the Code Official.

### 1. Applicant

Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone: Day \_\_\_\_\_ Night \_\_\_\_\_ Cell \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

### 2. Property Owner (If Applicant is not the Property Owner)

Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone: Day \_\_\_\_\_ Night \_\_\_\_\_ Cell \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

### 3. Where will the Home Occupation be conducted? (select one)

☐ Within existing Residences      ☐ Accessory Building      ☐ New structure

### 4. Information regarding Home Occupation

Attach a drawing or sketch of the property that shows all the following:

#### Property Information

- The size of the property.
- The location of all existing structures, property lines and easements.
- Parking area(s)

#### Home Occupation Information

Please provide drawing of existing room lay out that shows the following:

- Size of existing structure \_\_\_\_\_
- Total number of rooms \_\_\_\_\_
- Number of rooms proposed for Home Occupation use \_\_\_\_\_
- Number of Employees \_\_\_\_\_
- Zoning District \_\_\_\_\_

## 5. Affirmation by Applicant/Property Owner

I declare that I have read and understand the Town of Starkey Zoning regulations concerning Home Occupations, and hereby certify that this application meets these requirements. I further agree to meet with the Town of Starkey Planning Board if in the future the nature or size of the Home Occupation changes. (Special Use Permit Application maybe required.)

**Applicant Signature** \_\_\_\_\_

Date \_\_\_\_\_

**Property Owner Signature** \_\_\_\_\_

Date \_\_\_\_\_

(Required if the Applicant is not the Property Owner)